

# STANTON BY DALE PARISH COUNCIL

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## Minutes of the Ordinary Meeting of Stanton by Dale Parish Council held on Thursday 7<sup>th</sup> October 2021 at 7.30pm, Stanton by Dale Village Hall, Stanhope Street, Stanton by Dale, DE7 4QA

**Present:** Cllr G McCahill, Cllr F Starbucks (New Co-option), Cllr P Harvey, CCllr J Frudd, F Keppel-Spoor – Locum Clerk (minutes) and there were 4 members of public present.

Prior to the meeting commencing, the Chairman shared a few words and prayers with all present in respect of the late Clerk, Mark Blyton.

Reference	Agenda Item	
1/2021-22	<b>Apologies for Absence</b>	Cllr C Wallbanks, Cllr L Evans, CCllr W Major, S Huckle (NHW CSW)
2/2021-22	<b>Variation of order of business</b>	Request for item 8 to be heard directly after Public Speaking – agreed
3/2021-22	<b>Declaration of Members Interests</b>	No declarations to record
4/2021-22	<b>Public Participation</b>	A resident attended to ask if the PC are planning to use the same supplier for Christmas lights this year as last year and remarked that they didn't feel like they were good value for money. The Chairman noted that this was on the agenda this month for discussion. A resident attended to provide an update on the area of woodland opposite Grove Farm. He had prepared a letter for Maggie Thrupp MP with 7 x appendices attached some three weeks ago and is awaiting a reply. The same resident spoke of a notification they had located from 1993 referring to the hedgerow, which the owner had applied for permission

		<p>to remove a fallen tree - henceforth showing that they knew of the correct procedure in relation to the hedgerow.</p> <p>A resident attended and shared information regarding the barn at the bottom of Hicksons Lane (Dale Abbey Parish) and a letter sent to EBC regarding the planning department. Six acres of land has been sold for dog walking and exercise and a 6ft fence has been installed to the perimeter with a caravan and a bar installed. There seems to be some confusion over where the boundary is and whether this actually falls into Dale Abbey or Stanton by Dale Parish. There are concerns over noise pollution, whether this may become a kennel establishment and how dog waste is being disposed of. DCCllr C Hart has already committed to raising this issue with Dale Abbey PC and Cllrs McCahill and Harvey will establish which parish it lies in as well as investigating any change of use requirements. The residents have spoken to the planning enforcement department at EBC and been advised to start taking photos as evidence and it was RESOLVED to add this item to the agenda for November 2021.</p> <p>A resident gave a further update regarding the woodland area opposite Grove Farm and stated they had been advised to contact planning enforcement if they hear any chainsaw noise as the planning application has been incorrectly submitted.</p> <p>CCllr John Frudd gave an update to say that littering remains an issue and he is currently using "What Three Words" to pinpoint where the issues are. The locum Clerk advised the use of Love Clean Streets to support this – an app which will upload a photograph and specific address and forward a report to the correct council automatically. There was an update on the lime trees along Church Lane and there remains a question over who owns this land. Potentially this land is unregistered and there could be issues forthcoming with fallen branches if these trees are not tended. Cllr Frudd asked if there was any possible financial support available from the PC to pay for the required work on the trees but it was felt that this was outside of the financial capabilities of the PC currently. It was RESOLVED the locum Clerk will check land registry documents for current ownership of this land and the footpath status.</p>
<b>5/2021-22</b>	<b>Stanhope Street Pavements</b>	<p>Photographs of Stanhope Street pavements were circulated to all member Cllrs prior to the meeting. The pavements are in a poor condition and have been notified to the PC by various residents. The area adjacent to Middlemoor houses a large contingent of elderly patrons and the unsafe surface is concerning. This has been a long-standing agenda item</p>

		for over two years with no resolution so far. It was RESOLVED this is County issue and should be raised with CClr Wayne Major. It was further RESOLVED the locum Clerk will report via the DCC Do it Now online portal to generate a reference number which can be forwarded to CClr Major to ensure he is kept in the loop.
<b>6/2021-22</b>	<b>Chairman's Report</b>	The Chairman welcomed the newly co-opted Fiona Starbucks to the Parish Council and the locum Clerk ensured that the co-option forms were duly signed in the presence of the council.
<b>7/2021-22</b>	<b>Minutes of Meeting 2<sup>nd</sup> September 2021</b>	The minutes of this meeting were supplied by the Chairman in the absence of the late Clerk. It was RESOLVED to accept these minutes as a true and accurate representation of the meeting held on Thursday 2 <sup>nd</sup> September 2021, with the minutes having been circulated previously to all member Cllrs.
<b>8/2021-22</b>	<b>Items exempt from public</b>	The locum Clerk advised there were no items which should be discussed as an exempt matter on this agenda.
<b>9/2021-22</b>	<b>Planning Applications</b>	Application 0921/0049 – could not be located on the planning portal and therefore no comments could be made. Application 0921/0022 – Prior notification of proposed demolition of garages east of 1 Lows Lane. It was noted there is a concern that this demolition will further decimate the heritage and the history of the parish and there was a general feeling that members were not happy for this to take place. There was discussion that these garages form part of the history of the village and have character and should therefore be retained and maintained; with New Stanton Park maintaining links to the heritage of the past. Application 0921/0034 – First floor front and side extension at The Old School House, Ladywood Road. No concerns or objections to record.
<b>10/2021-22</b>	<b>Christmas Lights</b>	There was a discussion regarding the Christmas lights for this year and it was felt that the provider last year was not good value for money. It was RESOLVED the locum Clerk will send details of a supplier to Cllr Starbucks with a view to the PC purchasing and installing their own lights which can be used year on year. The locum Clerk will also send photographs of displays created in other parishes using these lights.
<b>11/2021-22</b>	<b>Play Area Update</b>	The required works have now all been completed by Creative Play as requested. There was a discussion and it was noted that the gate to the area is broken, the play equipment is all wooden and require maintenance and/or replacement at some point in the not too distant future. There is strimmer damage to the bottom of some of the posts in the play

		area and Cllr Harvey will speak with Mr Slater of grounds maintenance in relation to this. It was RESOLVED to investigate any available grant funding to assist with the future of this area.
<b>12/2021-22</b>	<b>Village Hall – Current Arrangements</b>	There was a discussion regarding current bookings for the Village Hall, who takes the bookings and how they are invoiced. There is no revenue showing on recent bank statements however, this is likely to be because the hall has been closed due to Covid-19 restrictions. There are now activities taking place once again and this needs to be recorded officially. It was RESOLVED the locum Clerk will contact the cleaner of the hall and arrange a meeting next week to see if the procedures could be bottomed out and recorded accurately.
<b>13/2021-22</b>	<b>Stanton by Dale Poors Land Charity</b>	Information was received prior to the meeting and it was RESOLVED to continue with the same trustees for a further term of three years.
<b>14/2021-22</b>	<b>Herbicide/Pesticide Spraying</b>	Information was shared prior to the meeting and it was RESOLVED to forward the information to DCC highways with a request for information of what was being sprayed.
<b>15/2021-22</b>	<b>Finance</b>	<p>The locum Clerk has been unable to access information in relation to the finances due to the files being stored on the late Clerk's home computer. This information has been requested.</p> <p>There was a discussion regarding the current bank mandate and it is unknown who the current signatories for the bank are. It was RESOLVED the locum Clerk will write to Natwest Bank and try to gain access to the account to allow invoices and salaries to be paid. It was RESOLVED the signatories mandate will be updated to include Cllr Garry McCahill, Cllr Chris Wallbanks and the locum Clerk, Mrs Fiona Keppel-Spoor. It was noted that the previous Clerk, Ms Doherty has retained access to the bank with an online login, however it was felt inappropriate to use this login as access should have been terminated at the end of Ms Doherty's employment.</p> <p>The locum Clerk advised of the process to access the bank account and explained this may be a lengthy process. The locum Clerk further advised of an alternative bank which provides a two-factor authentication and offers an additional layer of security in respect of payments being made from the account. It was RESOLVED to look into this further and the locum Clerk will forward details of Unity Trust Bank to all member Cllrs.</p> <p>It was further RESOLVED the locum Clerk will continue to try and manage the Parish Council finances and produce a list of required payments as soon as possible.</p>

<b>16/2021-22</b>	<b>Appointment of Parish Clerk</b>	It was RESOLVED to produce an advertisement for the role of Parish Clerk to be advertised as soon as possible with a view to interviewing candidates in November with an immediate appointment if possible. It was RESOLVED the locum Clerk will retain this role for a period of three months to December 2021, by which time it is hoped a new Clerk will have been interviewed and appointed. The locum Clerk will provide an invoice for the services at the end of the locum Clerk term. It was RESOLVED the locum Clerk will provide a handover for the new Clerk and applicable training where required. There was a discussion and it was agreed to advertise for a Clerk with experience in the field to enable the Parish Council to continue to meet core functions.
<b>17/2021-22</b>	<b>Lorry Parking at TRS Commercials</b>	The Chairman shared information with the meeting regarding the parking of lorries along Quarry Hill from 8am until 4pm daily. It was RESOLVED to write to EBC and copy to CCllr Major to ask for some enforcement in this area as it is a cause of congestion, frustration and unnecessary obstruction.
<b>18/2021-22</b>	<b>Action Log</b>	No action log produced for this meeting. The locum Clerk will produce a log of outstanding items and share with member Cllrs prior to the next meeting.
<b>19/2021-22</b>	<b>Correspondence</b>	Correspondence has been shared with member Cllrs prior to the meeting and there were no items requiring discussion or resolution.
<b>20/2021-22</b>	<b>Date &amp; Time of Next Meeting</b>	The next meeting will be held on Thursday 4 <sup>th</sup> November 2021 at 7.30pm at Stanton by Dale Village Hall.